

Head Coach Job Description

Description

Our Head Coach job is the Athena Camps culture and curriculum expert, teacher, and coach of the Athena Camps team of camp coaches. The Head Coach works under the Site Director to lead their team of Camp Coaches at a site. Athena Camps serve up to 100 campers per week, ranging in age from kindergarten through 11th grade in the San Francisco Bay Area.

Vision & Mission

Athena Camps' vision is to build communities of empowered girls who inspire and uplift each other in order to make the world a better place. Athena Camps exist to build confidence, connections, courage in girls and women through unique combinations of athletic, creative, and leadership opportunities. Through successful experience with sports, confidence grows. Creative art expression fosters and facilitates deeper connections. Enveloped in a culture of positivity and uplifting role models, courage grows. Ultimately, together we see who we can be.

The Head Coach will:

- Lead and motivate a team of 6-8 Athena coaches to deliver our Athena mission in the highest-touch and most supportive camp experience
- Learn, digest and master the Athena curriculum
- Create a top-tier end-to-end experience for Coaches, campers, and families from a warm greeting through continuous feedback to keep them growing

Essential Duties & Responsibilities

- Teach, model and communicate regularly to the team and in 1:1s to create consistent quality and high morale
- Collaborate openly with Site Director and Leadership team to adapt curriculum as needed to improve the camper experience and/or accommodate individual campers
- Deliver instruction to model or substitute for Coaches
- Oversee daily camp set up and break down and camper check-in and check-out process
- Provide excellent customer service to parents by immediately addressing concerns, and constantly communicating with them about their camper's experience
- Ensure the quality and safety of all camp activities
- Market and promote Athena Camps in local community
- Serve as the secondary contact for all facility issues, reporting to the school site administrator and working closely with the custodial staff daily to ensure the safety, security and cleanliness of the facilities
- Manage camp inventory and provide daily reports to the Site Director
- Oversee Extended Care program, Other duties and requests as needed

Qualities and Experience

- Passionate about Athena Camps mission
- Highly value teamwork and professionalism
- Proactive, flexible, and takes initiative in a fast-paced, fluid environment
- Strong organizational skills and attention to detail
- Excellent communication skills, both written and verbal

- Excellent conflict resolution skills
- College Degree, or working toward
- 2+ year's experience teaching and/or coaching youth
- Ability to work part-time, remotely, starting in April 2024 (2-10 hours per week) and full-time, on-site in June and July 2024
- Ability to travel to one onsite training events during the pre-camp season
- Valid CPR/First Aid certification/Ability to become certified prior to the start of camp
- Valid Mandatory Report Certification/Ability to complete certification prior to camp

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable people with disabilities to perform essential functions.

- Some lifting and carrying up to 60 lbs.
- Regularly operate a computer (including typing and reading)
- Constantly communicating in person, virtually, and from a range of distances
- Use hands and fingers to help with classroom supplies and operate equipment
- Regularly move about camp sites, walking, kneeling, or standing for extended periods of time

Benefits & Compensation

- Compensation starts at \$800 per week
- Leadership training & professional development
- Free summer camp enrollment for your own children
- Friends and Family Discount
- Optional 401(k) Retirement Plan

To Apply

Apply on the Athena Camps website by going to the "Our Team" page and click the "Apply" button at the bottom of the page and fill out the appropriate application. For questions, contact info@athenacamps.com.

EQUAL OPPORTUNITY EMPLOYER

Athena Camps is an Equal Opportunity Employer. We prohibit discrimination and harassment of any type and provide equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

We comply with the ADA and provide reasonable accommodations that allow qualified applicants/employees to perform the essential functions of the job. To request accommodation, contact our Operations team. Please note that our job descriptions are only a summary of the typical functions of the job, not an exhaustive or comprehensive list of all possible responsibilities, tasks, and duties.